

Vacancy – Project Technical Supervisor

We are Pioneers and Innovators!

This is an exciting opportunity to join our dynamic and expanding team in the Bristol office. The Geoquip Marine Group specialises in geotechnical site investigations for marine engineering and scientific research projects.

With over 30 years of experience in offshore data acquisition we strive to be the leader in safely delivering reliable geotechnical data for our customers.

We are committed to providing our employees a stable work environment with equal opportunities for learning as well as personal growth and **we encourage creativity and innovation**. Great importance is also placed on maintaining the health, safety and welfare of employees.

Above all, employees are provided the same concern, respect, and caring attitude within the organization as the company owes its success to each individual employee.

Job Summary

The Project Technical Supervisor will provide onshore and offshore expertise for all operational projects and in particular special projects that are not related to normal geotechnical operations of the equipment.

He/she will also ensure achievement of the plan in terms of quality, time, and budget in compliance with the Company's HSE and technical standards as well as established policies and procedures. The incumbent will be based onshore, but will mobilise offshore on a regular basis to support specific breakdowns, changeouts and maintenance scopes.

Functions and duties

The duties assigned to the Technical Supervisor (Project) will be varied; these will include but not be limited to the following:

- Ensure self and team carry out duties in accordance with all Health and Safety procedures, Codes of Practice and Statutory Regulations
- Ensure all tasks are carried out to the highest standard and that work is completed on time, within budget.
- Build effective relationships with internal departments, answering queries, keeping them informed about the project and its developments.
- Monitor, co-ordinate and manage services provided by specialists and/or sub-contractors.
- Take the lead in planning and organizing tasks for all technicians before the start of a shift when on site and prior to arriving for project start if any preparations are needed and can be executed.
- Ensures all health, safety, and regulations are followed and improved on when opportunities arise.
- Work with Rig management teams and offshore/ onshore technical teams ensuring all planned maintenance is compliant with manufacture recommendations and additional maintenance as required.
- Work alongside maintenance planner to develop and maintain scheduling for routine and preventative maintenance.

- On site assessment of problematic equipment and planning remedial action, repair/replacement/upgrade etc.
- Excellent industry knowledge sufficient to source and specify all required mechanical and hydraulic equipment to perform repairs/upgrades.
- Plan all aspects of equipment repairs/upgrades/installations, sourcing all relevant parts to complete the job and project managing on site through to completion.
- Manage projects with top-down oversight throughout entire execution to ensure success as defined by adherence to standards of scope, budget, and timeline.
- Develop project plans in line with company goals and coordinate various managers and technical personnel during all project phases, from initial development through to implementation and commissioning.
- Monitor project progress continuously and make detailed scheduled reports on measurable items, such as milestones and deliverables.
- Review proposed modifications on project plans, including meeting with interested parties to approve and implement changes and improvements where required.
- Oversee acquisition of resources and materials as needed before and during projects by talking with customers, team members, managers, and in-house accountants and negotiating price and payment agreements with vendors.
- Anticipate details of future projects by communicating directly with relevant managers and staying informed on upcoming projects and possible requirements.
- Monitoring of daily reports detailing work carried out and following up with additional maintenance/repairs/modifications where required.
- Writing/reviewing mechanical maintenance/repair procedures.
- Ensure any modifications to equipment are performed in accordance with company MOC procedures and documentation is updated accordingly.
- Attend vessels for maintenance and repairs where required.
- Provide technical assistance to offshore personnel.
- Any other duties deemed necessary, which are within the boundaries of the incumbent's competence and function.

We offer a competitive salary and benefits dependant on experience.

Ready to take on a new challenge in an international offshore company? Apply for the position you are interested in by sending us your resume and cover letter to careers@geoquip-marine.com with the vacancy title as your reference.